



## STAFF SELECTION COMMISSION

(Madhya Pradesh Region)

Government of India

Department of Personnel & Training,

Ministry of Personnel, Public Grievances & Pensions,

Nishant Villa, F-Jalvihar Colony,

Raipur (C.G)-492001

Phone : 2422507, 2423678

Fax : 0771- 2423678

**EOI NOTICE NO. : 2/5/2002-Acctts(MPR)**  
**DUE DATE : 30<sup>th</sup> October, 2009**

**Dated:14<sup>th</sup> October, 2009**

### **NOTICE SEEKING EXPRESSION OF INTEREST (EOI) FOR DEVELOPMENT OF A CONSOLIDATED EXAMINATION, PAY ROLL AND ACCOUNTING SOFTWARE**

Staff Selection Commission (Madhya Pradesh Region) invites expression of interest for development of consolidated examination, payroll and accounting software.

**2. Scope of work :** The s/w shall broadly have following features -

- (i) Employee profile
- (ii) Provision for automatic salary calculation according to latest pay structure under sixth pay commission set up, including deductions.
- (iii) Provision for specific employee receipts accounts wherein all payments received by employee should get reflected and sorted on taxable and non-taxable basis and tax amount is calculated automatically.
- (iv) Provision for entry of budgetary limits under different budget heads and expenditure restriction/monitoring.
- (v) Provisions for bill entries with bill number, Cheque number, date under different budget heads
- (vi) Generation of head wise and collective expenditure and balance reports on weekly, fortnightly and monthly basis.
- (vii) Provision for entry and report generation for LTC, TA, Overtime, Leave encashment and other advances/payments to Government employees.
- (viii) Provision for entering of data relating to school empanelled as examination centres such as name of exam coordinators, seating capacity.
- (ix) Provision for automatic calculation of advance amount to schools and district administration on the basis of pre-fed rates and criterion and adjustment of advances at subsequent date on receipt of bills

- (x) The above provisions shall be so inter-related in the software that a particular data is required to be entered only once for generation of all of the below mentioned reports.
- (xi) Provision for generation of following reports on daily, weekly, fortnightly, monthly and yearly basis –
  - a) Bill register report
  - b) Cheque register report
  - c) Challan register report
  - d) Cash book report
  - e) Stock register report
  - f) Expenditure control register report
  - g) Consolidated departmental expenditure report for various time periods as well as expenditure reports for different budget heads and salary components such as TA, LTC, Medical, Leave encashment.
  - h) Salary bills and vouchers
  - i) Examination advance and settlement bills
  - j) Examination venue list

Details of informations required under and format of each of the above reports will be provided to short-listed bidders before issuing request for proposals. Above list is only indicative and not exhaustive.

### **3. Pre-qualification Criterion :**

- Knowledge and prior experience of at least 1 years in implementing similar solution at any Government or Semi-Government Department.
- Copies of work order and successful implementation certificate from client shall be enclosed in proof of the above.
- Bidder must be having a registered office in India.
- Bidder must warrant that the key project personnel to be deployed in this project have been sufficiently involved in similar projects previously.
- The bidder shall be in position to provide localized 24X7 support at Raipur during service, support and AMC period.
- The Service Provider should have been in the market for a minimum period of 1 years and offered version should be compatible with the latest technology.
- The service provider should preferably be ISO 9001 :2000 certified.

**4.1** As it is a customized software, complete source code including data base structure will be required to be given.

**4.2** The documentation of software will have to be provided.

**4.3** After successful run, warranty and support shall be provided for one year with option of further engagement for another one year on AMC basis.

- 4.4 Solutions of new reports, if any, will also be required to be provided during the period of warranty and AMC.
- 4.5 Suitable operational training to SSC staff will have to be provided as per SSC's requirement.
- 5.1 SSC reserves the right to accept/reject any or all offers submitted in response to this advertisement without assigning any reason whatsoever.
- 5.2 SSC reserves the right to short-list the vendors based on its requirement and may call bidders for a presentation or otherwise at bidder's cost.
- 5.3 SSC reserves the right to proceed for issuance of Request for Proposal (RFP) to the short listed vendors who are found technically eligible and qualified on the basis of the responses received and the presentation, as per the requirement of SSC or to go for an open tender or a limited tender as it deems fit.
6. **Submission of EOI and last Date** : Interested vendors are invited to send their EOI in the prescribed format attached in *Appendix-I*, giving the necessary details , in a sealed envelope super scribing it “ **EXPRESSION OF INTEREST (EOI) FOR DEVELOPMENT OF A CONSOLIDATED EXAMINATION, PAY ROLL AND ACCOUNTING SOFTWARE**” to reach on or before 3 PM , by 30<sup>th</sup> October, 2009. Any clarification may be sought from the undersigned during office hours .

**S.K. Shukla**  
**(Deputy Director)**

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**NOTICE SEEKING EXPRESSION OF INTEREST (EOI) FOR DEVELOPMENT OF A CONSOLIDATED EXAMINATION, PAY ROLL AND ACCOUNTING SOFTWARE**

Shri S.K. Shukla,  
Deputy Director ,  
Staff Selection Commission  
(Madhya Pradesh Region)  
'Nishant Villa' 'F' Jalvihar Colony,  
Raipur

We are glad to submit our expression of Interest for providing “CONSOLIDATED EXAMINATION, PAY ROLL AND ACCOUNTING SOFTWARE” against your EOI Notice No. 2/5/2002-Acctts(MPR) dated .....

1.0 PARTICULARS OF COMPANY

- 1.1 Name of company :
- 1.2 Nature of Business :
- 1.3 Full address
- 1.3.1 Registered Office :
- 1.3.2 Dealing Office :
- 1.4 Phone :
- 1.5 Fax :
- 1.6 E-mail :
- 1.7 Contact Person
- 1.7.1 Name :
- 1.7.2 Mobile No. :

2.1 Income Tax Permanent A/c No.:

2.4 VAT Registration No. :

2.5 Service Tax Registration No. :

Note : Please attach copy of latest certificates.

3.0 PRODUCT & PRODUCT SUPPORT

- (a) The vendor expressing interest is ISO 9001:2000 certified .  
 Yes  No
- (b) Availability of key project personnel with experience of similar project in past three years to be deployed in this project  
 Yes  No
- (c) Similar Solution offered in the market for a minimum period of one year.  
 Yes  No

4.0 LIST OF CLIENTS

Client sites where similar software is running (if any) :

Copy of work order enclosed (Y/N)

Copy of successful implementation certificate from client enclosed (Y/N)

**Authorized signatory**