

(To be published in the Employment News/Rozgar Samachar dated 21-08-10)

**STAFF SELECTION COMMISSION
(MADHYA PRADESH REGION)**

“NISHANT VILLA”, ‘F’ JALVIHAR COLONY, RAIPUR

(This notice and application form are also available on Commission’s website “www.sscmpr.org”)

ADVERTISEMENT NO. 2/2010

APPLICATIONS ARE INVITED FROM ELIGIBLE CANDIDATES FOR THE UNDER-MENTIONED POSTS :-

Category MPR-1: Transmission Executive(G & P) in All India Radio, Bhopal

Vacancy : 10 (Ten)[10-SC(Backlog)]

Classification : Group ‘C’ (Non-Technical)

P.S. : Rs. 9300-34800 (PB-2),Grade Pay:-Rs.4200

Age : 18-30 years [Relaxable upto 05 years for employees of Prasar Bharti & {relaxable upto the age of 45 for SC candidates only for the Central Government Civilian Employees who have rendered not less than 3 years continuous service on regular basis (and not on ad-hoc basis) as on the normal **closing date for receipt of applications (i.e. 20-09-10) }**]

EQ : 1. Degree of a recognized University or equivalent qualification;

OR

A Diploma from National School of Drama, New Delhi or a Diploma from the Film and Television Institute, Pune.

OR

A Diploma in Sound Broadcasting

2. Proficiency in Hindi Language.

DQ : 1. Five years standing as a well known writer in the Hindi Language or five years experience of creative writing in book form or experience of creative writing for any Journal, Magazine or for Radio and capacity to prepare Scripts for broadcasts.

2. Knowledge of Hindi.

3. Voice suited for broadcasting.

4. Experience of contributing articles to Newspapers/Magazines/Radio and Television.

Note : Proficiency in the relevant language means that a candidate must have studied in that language/dialect upto Matriculation level and in case the relevant language/dialect is not taught as a subject in Matriculation, then the said language/dialect must be the mother tongue of the candidate or he/she should have working knowledge which shall be determined by the Staff Selection Commission.

IP : Any office of All India Radio/Doordarshan in M.P. and C.G.

AISL : Yes

Probation : 2 years

JR : The Transmission Executive is placed incharge of the Station’s transmissions. His main Job responsibilities are :

(i) To function as the Duty Officer.

(ii) To coordinate between the performing artists/talkers, the programme presentation staff and the Engineers. To collect and issue all the programme material and their broadcast.

(iii) To carefully watch the various items of programmes broadcast and prepare Daily reports.

(iv) To evaluate programmes at AIR stations/offices and prepare an assessment thereof for consideration of Senior Programme Officers.

(v) To make payments to artists.

- (vi) To prepare statistics of Western and Indian Music broadcasts during the month of transmission to the Director General
- (vii) To record, dub, edit and playback programmes of all kinds. To assist in the production of programmes of all kinds, and preparation of newsreels.
- (viii) To assist in preparation of news material for the Press, Radio and sub-editing of news in English and other Indian Languages. He is also expected to prepare the analysis of English and Indian Languages Press Reports, editorials etc. and translation of English language material into Indian languages and vice-versa.
- (ix) To write scripts of plays, features, talks, stories etc. for all categories of programme.
- (x) To write announcements, check and select broadcast materials, translate news summary etc.

Note : Job responsibilities mentioned above are only indicative and not exhaustive. Actual responsibilities may vary depending upon the place of posting.

This post has been identified as suitable for OH (OL, OA) and VH [visual acuity not exceeding 6/60 or 20/200 (snellen) in the better eye with correcting lenses] candidates.

Category-MPR-2: Library & Information Assistant in All India Radio, Bhopal

Vacancy : 02 (Two) [02-ST (Backlog)]

Classification : Group 'C' Non Gazetted Non Ministerial.

P S : Rs 9300-34800 (PB-II) Grade Pay Rs 4200

Age : Not exceeding 28 Years {Relaxable upto the age of 45 years for ST candidates only for the Central Government Civilian Employees who have rendered not less than 3 years continuous service on regular basis(and not on ad-hoc basis) as on the normal **closing date for receipt of applications (i.e. 20-09-10)** }.

E Q : 1. A Degree of recognised University or Equivalent

2. A Degree in Library Science from a recognised University.

3. Knowledge of Language/ Dialect of M.P. & Chhattisgarh States i.e., Hindi

D Q.: Nil

I P : M P & Chhattisgarh

AISL : Yes

Probation : Two Years

Job Requirement : Incharge of Library of All India Radio Station which contains Books , Gramophone and Electrical Recordings / CDs etc.

This Post has been identified as suitable for OH, HH and VH candidates.

Category- MPR-3 : Store Keeper in Gun Carriage Factory, Jabalpur.

Vacancy – 06(Six) (UR-03,OBC-01,SC-01,ST-01)

Classification – Group – 'C'-Non-Technical

P S – Rs.5200-19200 + Grade Pay- Rs.1900

Age – Not exceeding 27 Years {relaxable upto the age of 40 years (45 years for SC/ST and 43 years for OBC candidates only for the posts reserved for these categories) for the Central Government Civilian Employees who have rendered not less than 3 years continuous service on regular basis (and not on ad-hoc basis) as on the normal **closing date for receipt of applications (i.e. 20-09-10)** }.

E Q: – 10+2

D Q – Basic knowledge of Computer application having 'O' level Certificate as per Department of Electronics Accreditation Committee Certificate (DOEACC)

I P – Gun Carriage Factory, Jabalpur.

AISL – Yes

Probation – Two Years

Job Requirement :-

Preservation of Stores , Looking after the material Godown, Maintaining the Inventory ,Any other work assigned to him by Head of Section/Divisional Officer

This Post has been identified as suitable for OH (OL,OA) candidates.

Category- MPR-4 : Scientific Assistant in Senior Quality Assurance Establishment (Military Explosives), Itarsi.

Vacancy – 01(One) (UR-01)

Classification – Group – ‘B’-Non-Gazetted Technical

P S – Rs.9300-34800 + Grade Pay- Rs.4200

Age – Not exceeding 30 Years. (relaxable upto the age of 35 years for the Central Government Civilian Employees who have rendered not less than 3 years continuous service on regular basis, and not on ad-hoc basis.)

E Q: –

(i) Diploma in Chemical Engineering or Diploma in Technology in the Chemical Field from a recognized University or Institute.

(ii) Three years experience in Chemical Analysis field

OR

(i) Degree in Science with Chemistry from a recognized University.

(ii) Three years experience in Chemical Analysis field..

D Q – Nil

I P – Senior Quality Assurance Establishment (Military Explosive), Itarsi.

AISL – Yes

Probation – Two Years

Job Requirement :-

- (i) Registration of all samples received in the section in the proper register provided for the purpose.
- (ii) To carry out process of audit as per respective specification.
- (iii) Testing of samples as stipulated in the specification.
- (iv) Prepare standard solutions
- (v) Prepare test reports
- (vi) Maintenance of all lab records viz sample register, chemist not book, report books etc.
- (vii) Calibration of balances
- (viii) Calibration of glass wares
- (ix) Maintaining of calibration registers
- (x) Maintenance of all NABL registers.

This Post has been identified as NOT suitable for OH, HH & VH candidates.

NOTE-I : AGE AND EQ ARE RECKONABLE ON THE CLOSING DATE OF THE RECEIPT OF APPLICATION VIZ 20-09-10.

NOTE –II : As per Ministry of Human Resource Development Notification No.44 dated 01-03-1995 published in gazette of India edition dated 08-04-1995, the Degree obtained through Open Universities /Distance Education Mode needs to be recognized by Distance Education Council, IGNOU. Accordingly, unless such Degrees had been recognized for the period when the candidates acquired the relevant qualification, they will not be accepted for the purpose of Educational Qualification.

NOTE-III : Candidates who have not acquired / will not acquire the Educational qualification as on the closing date of receipt of application (20-09-10) will not be eligible and need not apply.

1.1 ABBREVIATIONS USED : EQ : Essential Qualifications; DQ : Desirable Qualifications; UR : Unreserved; OBC : Other Backward Classes; SC : Scheduled Caste; ST : Scheduled Tribe; PH : Physically Handicapped; OH : Orthopaedically Handicapped; HH : Hearing Handicapped; VH : Visually Handicapped; PS : Pay scale; IP : Initial Posting; AISL : All India Service Liability; JR : Job responsibilities; AIR : All India Radio; DD : Doordarshan

2. FEE PAYABLE : RUPEES FIFTY ONLY

2.1 MODE OF FEE PAYMENT : Fees to be paid by C R F S only.

2.1.1 Candidates are advised to pay the Examination fee in the form of CRFS for which they are not to pay any commission. These stamps are available at all departmental Post Offices of the Country. These Recruitment Stamps may be pasted at the top left hand corner of the Application Form in the space provided for the purpose. Recruitment Stamps must be got cancelled from the counter clerk of any Post Office including the Post Office of issue with the date stamp of Post Office in such a manner that the impression of the cancellation stamps clearly overflows on the Application Form itself, taking care at the same time that the impression is clear and distinct to facilitate the identification of the date and the Post Office of issue at any subsequent stage. Non-cancellation of stamps may lead to rejection of the Application Form.

2.1.2 Fee once paid will not be refunded under any circumstances.

2.1.3 Fee paid by modes other than CRFS as specified above will not be accepted and applications of such candidates will be rejected forthright and the payment made shall stand forfeited.

2.2 FEE CONCESSION : No fee for SC/ST/PH/Ex-S/Women candidates.

Fee concession is NOT available to OBC candidates.

Fee concession is NOT available to sons and daughters of EXS.

EXS candidates who have already taken up a Government job shall NOT be entitled for fee concession.

NOTE-I – RESERVED CATEGORY CANDIDATES APPLYING AGAINST UNRESERVED POSTS WILL NOT BE ENTITLED FOR AGE RELAXATION BUT FEE CONCESSION SHALL BE ADMISSIBLE. HOWEVER AGE RELXATION IS AVAILABLE TO PH CANDIDATES EVEN AGAINST THE POST/S NOT RESERVED FOR THEM, PROVIDED THE POST(S) HAS BEEN IDENTIFIED AS SUITABLE FOR SUCH CANDIDATES.

3. AGE RELAXATION :

3.1 Upto a maximum of **5 years** if a candidate belongs to Scheduled Caste category.

3.2 Upto a maximum of **3 years** if a candidate belongs to OBC category in accordance with DP&T OM No.43013/2/95-Estt(SCT) dated 25 .01.1995 as amended from time to time.

3.3 Upto a maximum of **10 years** if the candidate is a physically handicapped person (Also see Note II below para 2 above). For candidates belonging to SC/OBC categories who are physically handicapped, the maximum relaxation of 10 years permissible for physically handicapped shall be in addition to the age relaxation provided in terms of sub-para (i) and (ii) above;

- 3.4** Upper age-limit is relaxable for retrenched employees of Chukha Hydel Project Authority in Bhutan who were directly recruited, to the extent of regular service rendered by them with the Authority (Period of service rendered by the retrenched employees will be decided on the basis of certificate issued by the Chukha Hydel Project Authority).
- 3.5** All persons who had ordinarily been domiciled in the State of Jammu & Kashmir during the period 01.01.1980 to 31.12.1989 shall be eligible for relaxation in the upper age-limit upto a maximum of 05 years in support of which the proof of residence may be submitted alongwith the application with a certificate from :
- (a) The District Magistrate within whose jurisdiction he had ordinarily resided; OR
- (b) Any other authority designated in this behalf by the Govt. of J&K to the effect that he had ordinarily been domiciled in the State of Jammu & Kashmir during the period 01.01.1980 to 31.12.1989.
- 3.6** Upper age-limit is relaxable upto the age of 35 years (upto 40 years for SC and 38 years for OBC only for the posts reserved for these categories) in the case of widows, divorced women and women judicially separated from their husbands and who are not remarried for Group C posts.
- 3.7** Upper age-limit is relaxable upto a maximum of three years in the case of Defence Personnel disabled in operation during hostilities with any foreign country or in a disturbed area and released as a consequence thereof for Group C posts.

3.8 Age concession for Ex-S

(i) **For Group “C” posts**:- EXS fulfilling the conditions laid down by the Government from time to time shall be allowed to deduct military service from their actual age and such resultant age should not exceed the prescribed upper age-limit by more than three years.

(ii) **For Group “B” posts**:-Upto a maximum of 5 years (8 years for OBC & 10 years for SC/ST) for Ex-Servicemen & Commissioned Officers including ECOs/SSCOs who have rendered at least 5 years Military Service as on 22.09.09 and have been released (i) on completion of assignment (including those whose assignment is due to be completed within six months) otherwise than by way of dismissal or discharge on account of misconduct or inefficiency; or (ii) on account of physical disability attributable to military service; or (iii) on invalidment and in whose case Ministry of Defence issues a certificate that they can apply for civil employment and will be released on 3 months' notice on selection from date of receipt of offer of appointment.

NOTE II- An Ex-Serviceman means a person who has served in any rank whether as a combatant or non-combatant in the regular Army, Navy, Air Force of the Indian Union and :-

- (a) who retired from such service after earning his/her pension. This would also include persons who are released/retired on their own request but after having earned their pension; or
- (b) who has been released from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension, or
- (c) who has been released, otherwise than on his own request from such service as a result of reduction in establishment, or

- (d) who has been released from such service after completing the specified period of engagements, otherwise than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency, and has been given a gratuity and includes personnel of the Territorial Army of the following categories:-

- (1) Pension holders for continuous embodied service.
- (2) Persons with disability attributable to military service.
- (3) Gallantry award winner.

NOTE-III - As per D/o Personnel & Training O.M. No.36034/6/90-Estt.SCT dated 2.4.1992, such Ex-servicemen who have already joined government job in civil side after availing of the benefits given to ex-servicemen for their re-employment are also eligible for the age concession. However, such candidates will not be eligible for the benefit of reservation as EXS or for fee concession.

NOTE-IV - The period of call up Service of an EXS in the Armed Forces shall also be treated as service rendered in the Armed Forces . For any servicemen of the three Armed Forces of the Union to be treated as EXS for the purpose of securing the benefits of reservation, he must have already acquired, at the relevant time of submitting his application for post/service, the status of EXS and/or in a position to establish his acquired entitlement by documentary evidence from the competent authority that he would complete specified term of engagement from the Armed Forces within the stipulated period of one year from the **closing date (20-09-2010)**

NOTE-V : The format of certificate/undertaking to be submitted by the EXS candidate in this connection is given in **Annexure I & II**

PROCESS OF CERTIFICATION/FORMATS OF CERTIFICATES:

Candidates who wish to be considered against vacancies reserved/to seek age relaxation, must submit requisite certificate from the competent authority alongwith their application for the examination, otherwise, their claim for SC/ST/OBC/PH/EXS status will not be entertained and their applications will be considered as if same are from General(UR) category candidates. The nature & format of certificate is as under:

- Annexure I/II for ExS category candidates.**
- Annexure III for SC/ST category candidates;**
- Annexure V for PH category candidates.**
- Annexure VI for PH category candidates.**

Note-I: Candidates are warned that they may be permanently debarred from the examination conducted by the Commission in case candidates fraudulently claim SC/ST/OBC/ExS/PH status.

Note-II: IMPORTANT REQUIREMENT OF PH CERTIFICATE

- (i) A disability certificate shall be issued by a Medical Board duly constituted by the Central and the State Government. The Central/State Government may constitute a Medical Board consisting of at least three members, out of which, at least, one member shall be a Specialist in the relevant field for assessing locomotor/ cerebral/ .visual/ hearing disability, as the case may be.
- (ii) The certificate would be valid for a period of 5 years for those whose disability is 'Temporary'. The Medical Board shall indicate the period of validity of the certificate where there are chances of variation in the degree of disability. For those who acquired permanent disability, the validity can be shown as 'Permanent'. On representation by the applicant, the Medical Board may review its decision having regard to all the facts and circumstances of the case and pass such orders in the matter as it thinks fit.
- (iii) According to the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full

Participation) Rules, 1996 notified on 31.12.1996 by the Central Government in exercise of the powers conferred by sub-section (1) and (2) of section 73 of the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995 (1 of 1996), authorities to give disability Certificate will be a Medical Board duly constituted by the Central and the State Government. The State government may constitute a Medical Board consisting of at least three members out of which at least one shall be a specialist in the particular field for assessing locomotors / hearing and speech disability, mental retardation and leprosy cured, as the case may be.

Note-III: Central Govt. Civilian Employees claiming the benefit of Govt. employees, would be required to submit a certificate (**as per Annexure-IV**) by their office indicating length of service at the time of applying for the examination to enable the Commission to decide their eligibility. They may send their applications directly to the Commission after intimating to their Head of Office/Department and need not send another copy through proper channel. However, in case they decide to send Application through proper channel, they must ensure that the application complete in all respects should reach Staff Selection Commission by the closing date. Applications shall be rejected if received late and/or not complete in all respects as provided in rules.

SAVE AS PROVIDED ABOVE, THE AGE LIMIT PRESCRIBED, SHALL IN NO CASE BE RELAXED.

4. PRELIMINARY SELECTION : Mere fulfilling of minimum prescribed qualifications, etc., will not entitle the candidates to be called for the Interview. Commission may make a preliminary short-listing of candidates with reference to the number of vacancies on the basis of their educational qualifications, academic records to undergo the Interview (alongwith screening test, if necessary).

5. SCREENING TEST : The Commission may, at its discretion also decide to hold a screening test for all/short-listed candidates. Only such of the candidates who qualify in the screening test at the standard fixed by the Commission at their discretion would be made eligible for being called for the Interview.

The Screening Test/Interview will be held at Commission's Sub-regional Office at Raipur or other Centers as may be decided by the Commission.

No TA is payable to any candidate for appearing in the Screening Test.

6. HOW TO APPLY :

6.1 Application shall be filled by the candidate in his own handwriting preferably in black or blue ink only in Hindi or English language. Application filled up in any other language will be summarily rejected.

6.2 Due care shall be taken by the candidate to fill up the Application Form correctly. No column should be left blank. Incomplete or defective applications shall be summarily rejected. No representation or correspondence regarding such rejection shall be entertained under any circumstances.

6.3 Candidates are warned that they should not furnish any particulars that are false or suppress any material information while filling in the application form. Candidates are also warned that they should in no case attempt to alter or otherwise tamper with any entry in a document or the attested certified copy submitted by them nor should they submit a tampered/fabricated document. If there is any inaccuracy or any discrepancy, an explanation regarding this discrepancy should be submitted.

Applications must be submitted in the form published in the Employment News/Rozgar Samachar. The applications can also be typed out in double space or written in hand neatly, but format should be the same as published.

- 6.4** Applications submitted on a format which is not exactly the same as published in this advertisement, are liable to be rejected summarily.
- 6.5** Candidate should paste his recent size photograph on the space provided in Application Form. Similar copies of the pasted photo shall be retained by the candidate for later use.
- 6.6** Candidate must append his signature in the Application Form, in running script (and not in block letters) :-
(i) below the photograph in the space provided for the purpose;
(ii) below the general declaration to be signed by all candidates; and
(iii) below the declaration by the Departmental candidates, if applicable.
- 6.7** Applications without photograph or signature at requisite places are liable to be rejected. **If any variation is found in the signatures appended at different places his/her candidature will be liable to be cancelled by the Commission.**
- 6.8** One envelope should contain application of one candidate only. Infringement of this instruction would invite penal action by the Commission, which also includes rejection of applications.
- 6.9** The envelope containing the application should be superscribed in bold letters as **“APPLICATION FOR THE POSTS OF TRANSMISSION EXECUTIVE 2010”** and shall **be addressed to the :-**

**DEPUTY REGIONAL DIRECTOR (MPR)
STAFF SELECTION COMMISSION
‘NISHANT VILLA’, F- JALVIHAR COLONY,
RAIPUR, CHATTISGARH- 492001**

7. CLOSING DATE : Last date for the receipt of applications is **20-09-2010 (5.00 P.M.) (27.09.2010)** in case of candidates residing in and posting their applications from Lahaul & Spiti Districts and Pangl Sub-Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands, Lakshadweep, Assam, Meghalaya, Mizoram or Arunachal Pradesh etc.)

8. DOCUMENTS TO BE ATTACHED WITH THE APPLICATION :

- (i) One self-addressed Postcard worth postage of Rs. 6/-. The candidate must indicate “APPLICATION FOR THE POST OF -----” on the Post Card.
- (ii) One self-addressed envelope of 12cms x 25cms size, which must be affixed with postage stamps worth Rs. 6/-. The name of post, category No. and advertisement No. must be indicated on the post card.
- (iii) Two address slips where candidates name and full postal address is neatly and legibly written.
- (iv) Documents in support of Education Qualification.
- (v) Documents in support of claim of SC/ST/OBC/PH/EXS category. The format of the Caste certificate shall conform to the one prescribed by the Central Government for this purpose which is published (**Annexure III**) in the Employment News/Rozgar Samachar alongwith the notice of the exam.
- (vi) Documents in support of claim of age relaxation (in case of SC/OBC/PH/EXS). Format of certificate given at **Annexure I, II, III, & V**.
- (vii) Attested copies of Matriculation or equivalent certificates issued by the Board showing their date of birth as proof of age. No other documents shall be acceptable.
- (viii) Central Government civilian employees claiming age relaxation will be required to submit, alongwith the application, a certificate (as per **Annexure IV**) issued by their office indicating length of service, on regular basis, rendered by the candidate concerned, as on the normal closing date of applications

- (ix) All Candidates in Government Service (holding civil post) whether in a permanent or in temporary capacity or work charged employee, other than casual duty or daily rated employee, or those serving under Public Enterprises, shall submit an undertaking that they have informed, in writing, their Head of Office/Department that they have applied for the Examination.
- ix) Duly filled in Application Form itself.
- x) C R F S stamps of rupees fifty duly cancelled by the issuing post office.

9. IMPORTANT INSTRUCTIONS FOR THE CANDIDATES :-

- (i) More vacancies in equivalent/comparable posts may also be filled through this advertisement. Vacancies mentioned above are subject to alteration.
- (ii) Canvassing in any form will disqualify the candidate.
- (iii) The Applicants in their own interest are advised to minutely go through all the provisions of the Commission's Notice, as published in the Employment News/Rozgar Samachar to ensure that they are eligible for the post under consideration. Their admission at all the stages of examination will be purely PROVISIONAL, subject to their satisfying the prescribed eligibility conditions. If on verification, at any time before or after the screening test and interview, it is found that they do not fulfill any of the eligibility conditions, their candidature will be cancelled by the Commission.
- (iv) If any of the documents mentioned in para 8 above are not submitted alongwith the application, the application will be rejected summarily or at any stage of the examination and no request for its revival will be considered.
- (v) No original certificates shall be sent alongwith the application.
- (vi) Date of Birth as recorded in Matriculation/Secondary examination certificate or an equivalent certificate only will be accepted by the Commission and no subsequent request for its change will be considered or granted.
- (vii) Educational Qualification is relaxable at the discretion of the Staff Selection Commission in case of candidates otherwise well qualified.
- (viii) Candidates who do not possess the proof of passing the required examination for obtaining the prescribed educational qualifications as on the closing date of application are **NOT ELIGIBLE** and need not apply for the post.
- (ix) All candidates who are short-listed by the Commission for appearing at the Interview will be required to produce proof of passing the requisite examinations as a result of which the candidate has claimed to be educationally qualified on the date mentioned above, at the time of the Interview, failing which the candidature of such candidates will be cancelled by the Commission without any further correspondence in this regard.
- (x) Candidates have the option to submit either self attested photocopies of the various documents or to submit photocopies of documents duly attested by a Gazetted Officer as per extant procedure alongwith the application form. However, all the original documents/certificates will be verified at the time of Interview and their candidature will be subject to result of such scrutiny. While exercising the facility of self-attestation of documents, the candidates are warned that any wrong attestations so as to mislead the Commission or to gain access to the examinations would lead to criminal/debar action against the applicants, besides cancellation of their candidature.
- (xi) Central Government Employees may send their application directly to the Commission after intimating to their Head of Office/Department and need not send another copy through proper channel. However, if they decide to send a copy through proper channel, they must ensure that the application complete in all respects reaches the Staff Selection Commission by the closing date.

Candidates shall note that in case the Commission receives a communication from their employer withholding permission to the candidate applying for the post, their applications shall be rejected/candidature shall be cancelled.

- (xii) Candidates are advised to post the Application well before the closing date so that it reaches the SSC by the closing date and time. Application received after last date or incomplete in any respect shall be liable to be rejected.
- (xiii) The decision of the Commission in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of screening test/skill test will be final and binding on the candidates and no enquiry/correspondence will be entertained in this regard.
- (xiv) Success in examination confers no right to appointment unless Government are satisfied, after such enquiry as may be considered necessary, that the candidate is suitable in all respects for appointment to the post.
- (xv) This advertisement is also available on the Commission's website sscmpr.org. Candidates can download the application form available on the website and make use of the same for applying for the post.
- (xvi) Any dispute in regard to this Recruitment will be subject to courts/tribunals having jurisdiction over Raipur where the office of SSC MP Region is located.

INSTRUCTIONS FOR FILLING UP APPLICATION FORM FOR SELECTION POSTS

1. It may be noted that the Commission uses Common Application Form for all its recruitments. Please go through the notice for the Recruitment and also these instructions carefully before applying for any of the posts mentioned in the Notice. You must satisfy yourself that you are eligible for the post for which you are applying.
2. Use only blue/black pen for filling up the Application Form.
3. Instructions have been given for most items in the application itself which should be gone through carefully before filling up the boxes. For items for which instructions are not available or require further clarification, further instructions given below may be gone through carefully.
4. Column 10 may be filled up carefully. Ex-Servicemen candidates are also required to fill up columns 10 and 10.1.
5. PH candidates are required to fill up Columns 10,11, 11.1 16 and 16.1 as may be applicable. The Commission may decide to hold screening/skill test for certain posts and therefore, VH candidates should fill in columns 16 and 16.1
6. Column No. 12.1 – The category code for filling up this column is available in the Commission's website : <http://ssc.nic.in>
7. Column No. 12.2 – For all categories age as on normal closing date for receipt of applications should be indicated.
8. Column No.13: relating to preference for posts may be left blank.
9. Column 16 Educational Qualification: The list of Educational Qualification and subjects mentioned in Appendix X is not exhaustive. Candidates who possess any educational qualification or studied any subjects other than those mentioned in the list at Appendix X may use 'Others' for qualifications and/or subject code.

10. Candidates should read carefully the Essential Qualification required for the post for which they are applying and ensure that they fulfill the same. Documents in support of Essential Qualifications should invariably be furnished along with the application failing which the applications will be summarily rejected.

11. Column no. 19: Write your complete communication address including your Name in English in capital letters or in Hindi with blue/black ball pen. Do not forget to write 6 digit PIN in the boxes.

12. Column 20: Paste your recent photograph of size 4cmx5cm. Do not staple and do not get the photo attested. Please note that your application shall be rejected summarily without photograph.

13. Column No.21 and 22: Please do sign in running hand. Unsigned applications will be rejected. Signature in capital letters of English shall not be accepted and your application shall be summarily rejected. Variations in the signature will render the application liable to be rejected.

ESSENTIAL EDUCATIONAL QUALIFICATION CODE.

EDUCATION QUALIFICATION	CODE
Matriculation	1
Intermediate	2
Certioficate	3
Diploma	4
BA	5
BA(Hons.)	6
B.Com	7
B.Com (Hons)	8
B.SC 09	9
B.Sc(Hons)	10
B.Ed	11
LLB	12
BE	13
B.Tech	14
AMIE (PART A & B)	15
B.Sc (Engg)	16
BCA	17
BBA	18
Graduation issued by Defence (Indian Army, Air Force, Navy)	19
B.Lib	20
B.Pharma	21
ICWA	22
CA	23
PG Diploma	24
MA	25
M.Com	26
M.Sc	27
M.Ed	28
LLM	29
ME	30
M.Tech	31
M./Sc (Engg)	32
MCA	33
MBA	34
OTHERS	35

SUBJECT CODE FOR EDUCATIONAL QUALIFICATION	
Subject of Educational Qualification	Code
History	01
Political Science	02
Economics	03
English Literature	04
Hindi Literature	05
Geography	06
Commerce	07
Law	08
Physics	09
Chemistry	10
Mathematics	11
Statistics	12
Botany	13
Zoology	14
Agriculture Science	15
Civil Engineering	16
Electrical Engineering	17
Mechanical Engineering	18
Electronics Engineering	19
Electronics and Power Engineering	20
Electronics and Communication Engineering	21
Electronics Instrumentation Engineering	22
Agriculture Engineering	23
Computer Science	24
Computer Application	25
Information Technology	26
Library Science	27
Accountancy	28
Work Accountancy	29
Business Administration	30
Mass Communication	31
Journalism	32
Mass Communication and Journalism	33
Pharmacy	34
Photography	35
Printing Technology	36
Nursing	37

Assamese	38
Bengali	39
Malayalam	40
Telugu	41
Kannada	42
Tamil	43
Marathi	44
Gujarati	45
Urdu	46
Sanskrit	47
OTHERS	48
Aeronautical Engineering	49
Chemical Engineering	50
Microbiology	51
Forensic Science	52
Space Engineering	53
Rocketry	54
Telecommunication Engineering	55
Social Work	56
Sociology	57
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Bio-Physics	59
Bio-Chemistry	60
Bio-Technology	61
Communication	62
Electronics	63
Radio Engineering	64
Radio Communication	65
Metallurgy	66
Textile technology	67
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Plastic Engineering	69
Polymer and Rubber Technology	70
Physical Education	71
Agronomy	72
Plant Breeding	73
Genetics	74
Automobile Engineering	75
Marine Engineering	76
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कर्मचारी चयन आयोग Staff Selection Commission

APPLICATION FORM/आवेदन फार्म

कृपया ध्यान से नोटिस में दिए गए अनुदेशों/संलग्न विवरणिकाओं को खसमात्री पूर्वक पढ़ लें। संकेत (□) में लिखने के लिए नीचे गा काले बॉल पेन का प्रयोग करें।
Please read instructions in the Notice of the Examination / Brochure carefully. Use Blue or Black ball pen to write in the boxes (□).

1. विज्ञापन सं./Advertisement No. 2. कैम्पे सं./CAT No.

3. उम्मीदवार का पूरा नाम (अंग्रेजी में) मैट्रिकुलेशन प्रमाण पत्र में दिए गए नाम के अनुसार बड़े अक्षरों में लिखें। नाम के किसी दो वर्गों के बीच एक वर्ग को खाली छोड़ दें।
Candidate's Full Name (in English). Write in Capital letter exactly in Matriculation Certificate. Leave a box blank between any two parts of the name

4. पिता का नाम (बड़े अक्षरों में अंग्रेजी में लिखें)/Father's Name (Write in Capital Letters in English)

5. माता का नाम (बड़े अक्षरों में अंग्रेजी में लिखें)/Mother's Name (Write in Capital Letters in English)

6. जन की राशि/Date of Birth <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	7. तिथि/Month <input type="text"/> <input type="text"/>	8. राष्ट्रियता/Nationality <input type="text"/>	9. शुल्क/Fees <input type="text"/>
दिन/Day	मा/Month	वर्ष/Year	(Write for job & 2 Exemption classes)

10. श्रेणी/Category <input type="text"/>	10.1 क्या आप भुवर्गीय सैनिक हैं/Whether Ex-Serviceman <input type="text"/>	11. क्या आप शहरीयक विद्यार्थी हैं/Whether PH? <input type="text"/>
(Write 0-G, 1-S, 2-ST & 4-OTC)	(Write 2 Ex-Serviceman)	(Write 1-Yes 2-No)

11.1 यदि हाँ, कोड अंकित करें If Yes, Indicate Code <input type="text"/>	12. क्या आप आयु सीमा में घूट पाते हैं? Whether seeking Age relaxation? <input type="text"/>	12.1 यदि हाँ, कोड अंकित करें If Yes, Indicate Code <input type="text"/>	13. अवकाश प्राप्ति की सामान्य तिथि Date of Discharge आयु as on normal discharge date Year <input type="text"/> Month <input type="text"/> Day <input type="text"/>
(Write 1-OT, 2-MS, 3-MS)	(Write 1-Yes, 2-No)	(Write 1-Yes, 2-No)	(Write Year Month Day)

14. पुराई सैनिक के लिए/For Ex-Serviceman सेवा समाप्ति तिथि/Date of Discharge
सेवा अवधि/Length of Service

Year	Month	Day
<input type="text"/>	<input type="text"/>	<input type="text"/>

15. क्या आप अल्पसंख्यक हैं? (हाँ/कहाँ) 16. यदि दृष्टि अक्षिप्त विकलांग हैं तो क्या आपको प्रतियोगिता में भाग लेना चाहिए? If VI, whether eligible to participate? (Write 1-Yes 2-No)

16.1 यदि हाँ, तो मध्यम अंकित करें, अंग्रेजी के लिए 1, हिन्दी के लिए 2
If Yes, Indicate medium: 1-English, 2-Hindi

----- फोल्ड करें ----- FOLD HERE ----->>>

17. शैक्षणिक कोड Educational Qualification Code <input type="text"/>	विषय कोड Subject Code <input type="text"/>	अंक का प्रतिशत Percentage of Marks <input type="text"/>	माध्यम Medium <input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

संकेत दें: 1-English, 2-Hindi, 3-For Hindi, 4-For Others
Write 1 for English, 2 for Hindi, 3 for Hindi, 4 for Others

18. वर्तमान अनुभव का विवरण/Details of your Experience			
वर्षों का नाम Name of the organization(s)	पद का नाम Designation	कार्य का विवरण Nature of Duty/Job	कहाँ से कहाँ/Period of Service From To

19. पता : अपने पूरे पते का पूरा पता अंग्रेजी में बड़े अक्षरों में लिखें।
Address : Write your complete Communication Address line using your Name in English Capital Letters or Hindi with Blue or Black Ball Pen.

पता Name :

पता Address :

पिन PIN :

20. फोटोग्राफ
4 सेंटीमीटर x 2 सेंटीमीटर आकार का हाल ही में खींचा गया फोटोग्राफ जो नीचे दिए गए संकेतों में लगाया जाना चाहिए।
(फोटोग्राफ नहीं है, तो इसे खाली छोड़ दें।)
Photograph
Paste here (bring your recent photograph (4 cm x 2 cm). Do not paste. Do not get the Photograph altered)

अधिकारिता (केवल कार्यालय के लिए)
Roll Number (for Office use only)

21. उम्मीदवार की हस्ताक्षर (केवल अंग्रेजी में)
Signature of Candidate (only in running hand)

21.1 मोबाइल/Mobile No. :

ई-मेल/E-mail ID :

असहसिद्ध आवेदन फार्म को खसमात्री पूर्वक नहीं माना जाएगा।
Unsigned application will be rejected

21. घोषणा / Declaration

Space for
cancellation stamp by post
office after affixing CRF stamp
के. भ. शुल्क टिकट चिपकाने के बाद
डाकघर द्वारा रद्द किये जाने वाले
टिकट हेतु स्थान

22. के.भ. शुल्क टिकट कि लिए स्थान
Space for CRF Stamp

अपेक्षित मूल्य वर्ग का के. भ.
शुल्क टिकट यहाँ ठीक ढंग
से चिपकाएँ तथा डाकघर से
रद्द करा दें जहाँ से वह
खरीदा गया है।
(स्टैपल न करें)

Place here firmly CRF Stamp
of requisite denomination
and get it cancelled from the
post office from where purchased.
(Do not Staple)

(i) मैंने इस भर्ती के लिए कोई और आवेदन पत्र नहीं भेजा है मुझे यह मालूम है कि यदि मैं इस नियम का उल्लंघन करता / करती हूँ तो आयोग द्वारा मेरा आवेदन सरसरी तौर पर अस्वीकृत कर दिया जायेगा।
I have not submitted any other application for this examination. I am aware that if I contravene this rule, my application will be rejected summarily by the Commission.

(ii) मैंने विज्ञापित में दी गई शर्तों को ध्यानपूर्वक पढ़ लिया है और मैं एनद्दारा उनका पालन करने का वचन देता/देती हूँ।
I have read the provisions in the Notice of the examination carefully and I hereby undertake to abide by them.

(iii) मैं यह भी घोषणा करता/करती हूँ कि मैं इस परीक्षा में प्रवेश के लिए निर्धारित आयु सीमा, शैक्षिक योग्यता आदि संबंधी पात्रता की सभी शर्तों को पूरा करता/ करती हूँ।
I further declare that I fulfill all the conditions of eligibility regarding age limits, educational qualifications etc., prescribed for admission to the examination.

(iv) मैं यह भी घोषणा करता/करती हूँ कि मुझे आजतक कर्मचारी चयन आयोग/संघ लोक सेवा आयोग द्वारा किसी भी परीक्षा में बैठने से नहीं रोका गया है तथा मुझे किसी भी विधि न्यायालय द्वारा कभी भी दोषी नहीं पाया गया है।
I also declare that I do not stand debarred by SSC/UPSC/CPWD/MES/Dept. of Posts as on date and have never been convicted by any court of law.

(v) *आयु सीमा में छूट चाहने वाले केन्द्र सरकार के असैनिक कर्मचारी के लिए
मैं यह घोषणा करता हूँ कि मैं एक केन्द्र सरकार का एक असैनिक कर्मचारी हूँ एवं नियमित आधार पर 3 वर्ष की सेवा या सोचाकाल अवधि जैसा की परीक्षा नोटिस में निर्धारित है, आवेदन पत्र जमा करने की अंतिम तिथि या उससे पूर्व, पूर्ण कर ली है।
*For Central Govt. Civilian Employee seeking age relaxation
I declare that I am a Central Govt. Civilian Employee and completed 3 years regular service or regular length of service stipulated in the Notice of the examination on or before date of closing of submitting application form given in the Notice.

(vi) *अन्य पिछड़ा वर्ग से संबंधित अभ्यर्थी के लिए
मैं यह घोषणा करता/करती हूँ कि मैं उस समुदाय से संबंधित हूँ जिसे कार्मिक एवं प्रशिक्षण विभाग के दिनांक 8.9.1993 के का.ज्ञा. सं.- 36012/22/93 स्था. (एससीटी) में विहित आदेशों के अनुसार भारत सरकार द्वारा सेवाओं में आरक्षण के प्रयोजन हेतु पिछड़ा वर्ग माना गया है। यह भी घोषणा की जाती है कि मैं भारत सरकार, कार्मिक एवं प्रशिक्षण विभाग के विभिन्न संशोधनों जो कि नोटिस में उल्लेखित है, उसके तहत उपरोक्त कार्यालय ज्ञापन सं. कॉलम 3 में उल्लिखित व्यक्तिगत / वर्ग (क्रीमीलेयर) से संबंधित नहीं हूँ मैं यह भी घोषणा करता/करती हूँ कि मेरे पास परीक्षा नोटिस में निर्धारित प्रारूप में अन्य पिछड़ा वर्ग का प्रमाण पत्र है।
*For Candidate belonging to OBC
I declare that I belong to the community which is recognized as a backward class by the Govt. of India for the purpose of reservation in services as per orders contained in Deptt. of Personnel and Training Office Memorandum No. 36012/22/93- Esst. (SCT) dated 8.9.1993. I also declare that I do not belong to the person/sections (creamy layer) mentioned in column 3 of the schedule of the OM mentioned above and modified vide Govt. of India DOPT OMs mentioned in the Notice. I further declare that I am in possession of OBC Certificate in the prescribed format given in the Notice of the examination.

(vii) भूतपूर्व सैनिकों के लिए
मैं घोषणा करता/करती हूँ कि मैं परीक्षा विज्ञापित के अनुसार शू.पू. सैनिक सम्बन्धित पात्रता की सभी शर्तों को पूरा करता/ करती हूँ।
For Candidate belonging Ex- Serviceman
I declare that I fulfill all the eligibility condition relating to Ex-Serviceman as per notice of exam.

(viii) मैं एतद् द्वारा घोषणा करता/करती हूँ कि इस आवेदन पत्र में दिए गए सभी विवरण मेरी अधिकतम जानकारी और विश्वास के अनुसार सत्य, पूर्ण एवं सही है। मैं समझता/समझती हूँ कि परीक्षा से पहले या बाद में कोई भी सूचना छुपाई हुई/झूठी या असत्य पाई जाने पर या अपात्रता का पता लगने पर मेरी अभ्यर्थिता/नियुक्ति निरस्त की जा सकती है।
I hereby declare that all statements made in this application are true, complete and correct to the best of my my knowledge and belief. I understand that in the event of any information being found suppressed/false or incorrect or ineligibility being detected before or after the examination, my candidature / appointment is liable to be cancelled

स्थान / Place

उम्मीदवार के हस्ताक्षर (केवल घसीट हस्तलिपि में)
Signature of Candidate (only in running hand)

तारीख/ Date :

D	D	M	M	Y	Y
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

*यदि लागू न हो तो यह लाईन काट दें।
*Strike off this sentence if not applicable

अहस्ताक्षरित आवेदन पत्र को रद्द कर दिया जायेगा
Unsigned application will be rejected

23. नीचे लिखे प्रमाण के वाक्य को अपने हाथ से लिख कर हस्ताक्षर करें। यह अनिवार्य है।

Write the certification statement below in your running handwriting and put your signature. This is compulsory.

"मैं प्रमाणित करता हूँ कि मैं वही व्यक्ति हूँ जिसका नाम एवं फोटोग्राफ इस आवेदन पत्र पर है।"

"I certify that I am the person whose Name and Photograph appear on this Application Form."

उम्मीदवार के हस्ताक्षर
Signature of the Candidate

FOR CENTRAL GOVERNMENT CANDIDATES HOLDING CIVIL POST ONLY

I also declare that I am informing my Head of Office/Department/Ministry in writing that I have applied for this examination.

Place :
Date :

Signature of the candidate

ANNEXURE- I

(Certificate for serving Defence Personnel (please see Para 3.8 of Notice of the Examination))

I hereby certify that, according to the information available with me (No.) _____
(Rank)_____ (Name)_____ is due to complete the
specified term of his engagement with the Armed Forces on the (Date)_____.

Place:
Date:

Signature of Commanding Officer
Office Seal:

ANNEXURE – II

Undertaking to be given by the candidates covered under Para 3.8 of Notice

I understand that, if selected on the basis of the recruitment/examination to which the application relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the appointing authority that I have been duly released/retired/ discharged from the Armed Forces and that I am entitled to the benefits admissible to Ex-Servicemen in terms of the Ex-Servicemen (Re-employment in Central Civil Services and Posts Rules, 1979, as amended from time to time.) I also understand that I shall not be eligible to be appointment to a vacancy reserved for Ex-S in regard to the recruitment covered by this examination, if I have at any time prior to such appointment, secured any employment on the civil side (including Public sector undertakings, Autonomous Bodies/Statutory Bodies, Nationalised Banks, etc.) by availing of the concession of reservation of vacancies admissible to Ex-S.

Place:
Date:

Signature of Candidate

ANNEXURE-III
FORMAT FOR SC/ST CERTIFICATE

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his claim an attested/certified copy of a certificate in the form given below, from the District Officer or the Sub-Divisional Officer or any other officer as indicated below, of the District in which his parents (or surviving parent) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education. Wherever photograph is an integral part of the certificate, the Commission would accept only attested photocopies of such certificates and not any other attested or true copy.

The form of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India.

This is to certify that Shri/ Smt./ Km. son/daughter of
..... of village/ town* in District/Division* of the
State/Union Territory* belongs to the Caste/Tribes..... which is recognised as a Scheduled
Castes/Scheduled Tribes' under:-

The Constitution (Scheduled Castes) order, 1950 _____ the Constitution (Scheduled
Tribes) order, 1950 _____ the Constitution (Scheduled Castes) Union
Territories order, 1951 _____, the Constitution (Scheduled Tribes) Union
Territories Order, 1951* _____

As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification) Order, 1956. the Bombay
Reorganisation Act, 1960 & the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act 1970, the
North-Eastern Area (Reorganisation) Act, 1971 and the Scheduled Castes and Scheduled Tribes Order (Amendment)
Act. 1976.

The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956

The Constitution (Andaman & Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes
and Scheduled Tribes order (Amendment Act), 1976*.

The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order 1962.

The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962. @

The Constitution (Pondicherry) Scheduled Castes Order 1964 .@

The Constitution (Scheduled Tribes) (Uttar Pradesh) Order 1967. @

The Constitution (Goa, Daman & Diu) Scheduled Castes Order 1968@.

The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968. @

The Constitution (Nagaland) Scheduled Tribes Order 1970 .@

The Constitution (Sikkim) Scheduled Castes Order 1978.@

The Constitution (Sikkim) Scheduled Tribes Order, 1978@

The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989@

The Constitution (SC) Orders (Amendment) Act, 1990@

The Constitution (ST) Orders (Amendment) Ordinance, 1991 @

The Constitution (ST) Orders (Second Amendment) Act, 1991 @

The Constitution (ST) Orders (Amendment) Ordinance, 1996

%2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one
State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes certificates issued to
Shri/Smt. Father/Mother.....of Shri/Smt/Kumari*
.....of village/town*in District/Division* of the
State/Union Territory*..... who belongs to the Caste/Scheduled Tribe in the State/Union
Territory issued by the dated

%3. Shri/Shrimati/Kumari and/or his/her family ordinarily reside(s) in village/town of
District/Division..... of the State/Union Territory of

Signature.....

Designation.....

(with seal of office)

State/Union Territory

Place.....

Date.....

Please delete the words which are not applicable

@ Please quote specific Presidential Order

% Delete the paragraph which is not applicable

Note: the term, ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950

List of authorities empowered to issue Caste/Tribe Certificates:

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy commissioner/Additional Deputy Commissioner/Dy. Collector/1st Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.
- (i) Chief Presidency magistrate/Additional Chief Presidency magistrate/Presidency magistrate.
- (ii) Revenue officers not below the rank of Tehsildar.
- (iii) Sub-Division officers of the area where the candidates and/or his family normally resides.

Note: ST candidates belonging to Tamil Nadu state should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER

ANNEXURE –IV

Form of certificate to be submitted by Central Government Employees holding Civil post seeking age-relaxation (To be filled by the Head of the Office or Department in which the candidate is serving)

It is certified that Shri/Smt./Km. _____ is a Central Government employee holding a civil post in the pay scale of Rs. _____ with 3 years regular service in the grade as on _____.

Signature _____

Name _____

Office Seal _____

Place: _____

Date: _____

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES
APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA.**

This is to certify that Shri _____ son/daughter of _____ of
village _____ District/Division _____ . in the State _____ . belongs to the
_____ Community which is recognised as a backward class under :

- i) Resolution No.12011/68/93-BCC(c), dated the 10th September,1993 published in the Gazette of India Extraordinary Part-I, Section I, No.186 dated 13th September,1993.
- ii) Resolution No.12011/9/94-BCC dated 19th October, 1994 published in the Gazette of India Extraordinary Part-I, Section I, No.163 dated 20th October, 1994.
- iii) Resolution No.12011/7/95-BCC, dated the 24th May, 1995, published in the Gazette of India - Extraordinary Part-I, Section I, No.88, dated 25th May, 1995.
- iv) Resolution No.12011/96/94-BCC dated 9th March 1996.
- v) Resolution No.12011/44/96-BCC, dated the 6th December, 1996, published in the Gazette of India – Extraordinary - Part-I,Section-I,No.210, dated 11th December,1996.
- vi) Resolution No.12011/13/97-BCC dated 3rd December 1997.
- vii) Resolution No.12011/99/94-BCC dated 11th December 1997.
- viii) Resolution No.12011/68/98-BCC dated 27th October 1999.
- ix) Resolution No.12011/88/98-BCC dated 6th December 1999 published in the Gazette of India Extraordinary Part-I Section –I No.270 dated 6th December 1999.
- x) Resolution No.12011/36/99-BCC dated 4th April 2000 published in the Gazette of India, Extra Ordinary Part-I Section-I No.71 dated 4th April 2000.
- xi) Resolution No.12011/44/99-BCC dated 21.9.2000 published in the Gazette of India Extra Ordinary Part-I Section –I No.210 dated 21.9.2000.

2. Shri _____ and/or his family ordinarily reside(s) in the _____
District/Division of the State _____.

3. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel and Training O.M. No.36012/22/93-Estt(SCT) dated 08.09.1993, which is modified vide Deptt. of Personnel and Training O.M.No.36033/2/2004-Estt.(Res.) dtd. 9.3.2004 and 14.10.2008.

Dated :

District Magistrate or
Deputy Commissioner etc.
Seal

Note : (a) The term ‘Ordinarily’ used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

(b) The authorities competent to issue Caste Certificates are indicated below :

- (i) District Magistrate/Additional Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class StipendiaryMagistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidence Magistrate.

(iii) Revenue Officer not below the rank of Tehsildar

(iv) Sub-Divisional Officer of the area where the candidate and/or his family resides.

ANNEXURE -VI

NAME & ADDRESS OF THE INSTITUTE/HOSPITAL _____

Certificate No. _____

Date _____

DISABILITY CERTIFICATE

This is certified that Shri/Smt/Kum _____
son/wife/daughter of Shri _____
age ____sex _____ identification mark(s) _____
is suffering from permanent disability of following category :-

A. Locomotor or cerebral palsy :

- (i) BL-Both legs affected but not arms.
- (ii) BA-Both arms affected
 - (a) Impaired reach
 - (b) Weakness of grip
- (iii) BLA-Both legs and both arms affected
- (iv) OL-One leg affected (right or left)
 - (a) Impaired reach
 - (b) Weakness of grip
 - (c) Ataxic
- (v) OA-One arm affected
 - (a) Impaired reach
 - (b) Weakness of grip
 - (c) Ataxic
- (vi) BH-Stiff back and hips (Cannot sit or stoop)
- (vii) MW-Muscular weakness and limited physical endurance.

Affix here recent
photograph showing
the disability duly
attested by the
Chairperson of the
Medical Board

B. Blindness or Low Vision :

- (i) B-Blind
- (ii) PB-Partially Blind

C. Hearing Impairment :

- (i) D-Deaf
- (ii) PD-Partially Deaf

(Delete the category whichever is not applicable)

2. This condition is progressive/non-progressive/likely to improve/not likely to improve. Re-assessment of this case is not recommended/is recommended after a period of _____ years _____ months.*

3. Percentage of disability in his/her case is percent.

4. Sh./Smt./Kum meets the following physical requirements for discharge of his /her duties :-

- | | |
|--|--------|
| (i) F-can perform work by manipulating with fingers. | Yes/No |
| (ii) PP-can perform work by pulling and pushing. | Yes/No |
| (iii) L-can perform work by lifting. | Yes/No |
| (iv) KC-can perform work by kneeling and crouching | Yes/No |
| (v) B-can perform work by bending. | Yes/No |
| (vi) S-can perform work by sitting. | Yes/No |
| (vii) ST-can perform work by standing. | Yes/No |
| (viii) W-can perform work by walking. | Yes/No |
| (ix) SE-can perform work by seeing. | Yes/No |
| (x) H-can perform work by hearing/speaking. | Yes/No |
| (xi) RW-can perform work by reading and writing. | Yes/No |

(Dr. _____) (Dr. _____) (Dr. _____)
Member Member Chairperson
Medical Board Medical Board Medical Board

Countersigned by the Medical Superintendent/
CMO/Head of Hospital
(with seal)

*Strike out which is not applicable.